

Start date: _____

Withdrawal date: _____

Baldwin Early Learning Center

921 B Generals Highway
Millersville, MD 21108
(410) 923-2832
BaldwinELC21108@gmail.com
www.BaldwinELC.org
License #39951

reg. fee: _____

adv. pymt fee: _____

Military ID received: _____

Registration for School Year: 2023-2024

Name of Child: _____
Last First Middle Nickname

Name of Parents: _____

Address: _____
Street City State Zip

Home/Cell Phone: _____ Child's Birth Date _____ Age _____ Sex _____

E-Mail Address: _____

Do you qualify for an active military _____ or sibling discount? _____ (10% off the rate for the oldest child)

Please enroll my child in the center for:

Little Room (2 years old by September 1)

- _____ 5 days @ \$325.00 per week (full days)
- _____ 5 days @ \$208.00 per week (6:30-12:30)
- _____ 3 days @ \$263.00 per week (full days) ___M ___T ___W ___Th ___F
- _____ 3 days @ \$155.00 per week (6:30-12:30) ___M ___T ___W ___Th ___F

Pre-School 3 (3 years old by September 1)

- _____ 5 days @ \$280.00 per week (full days)
- _____ 5 days @ \$190.00 per week (6:30-12:30)
- _____ 3 days @ \$228.00 per week (full days) ___M ___T ___W ___Th ___F
- _____ 3 days @ \$138.00 per week (6:30-12:30) ___M ___T ___W ___Th ___F

Pre K (4 years old by September 1)

- _____ 5 days @ \$270.00 per week (full days)
- _____ 5 days @ \$166.00 per week (6:30-12:30)
- _____ 3 days @ \$218.00 per week (full days) ___M ___T ___W ___Th ___F
- _____ 3 days @ \$134.00 per week (6:30-12:30) ___M ___T ___W ___Th ___F

School Age (grades K-5th)

- _____ 5 days @ \$177.00 per week for Before and After Care
- _____ 5 days @ \$150.00 per week for Before ___ or After ___ Care

Registration is not complete until all forms are properly filled out & returned to the center's office, along with the registration and advance payment fees. The Office of Child Care requires that every child be registered and the required paperwork be submitted to Baldwin before he/she is permitted to attend. Payments may be made online or by check or money order. See our website to set up an account. **A non-refundable registration fee of \$75 is due at this time.**

Fees:

Registration fee: \$75 (per child) \$90.00 (two or more children) Registration fee is NON - REFUNDABLE

***Late fees:** \$35 for tuition paid after Monday @6:00 p.m. of the current week. A charge of \$2 per minute for late pickups after closing time /12:30 p.m. for half day students.

Returned check fee: \$45.00

Extra hours (if available): \$70.00 for a full day/ \$35.00 for ½ day (6:30-12:30 or 12:30-6:00 p.m.) The request for extra hours is considered hours over and above your regular 3 or 5 day schedule.

Flexible Schedule: Is available to those who need a flexible schedule. Minimum is 3 days per week.

Cost: \$70.00 per day for any time more than 4 hours per day/ \$35.00 per day for any time 4 or fewer hours per day.

All Parents: Please read and initial.

_____ I understand that tuition payments are not subject to reduction or refund due to absence because of a holiday, vacation, illness, inclement weather, COVID-19 related issues or **scheduled days** when Baldwin is closed.

_____ If Baldwin Early Learning Center decides NOT to open due to inclement weather, parents are responsible for payment for the first **two days** of the storm. Should Baldwin close due to weather for more than two days in a row, parents are not responsible for payment for those days.

***Late Fees:**

_____ **Late Pick-up:** Baldwin Early Learning Center's normal hours of operation are from 6:30 a.m. – 5:00 p.m. A late fee of \$2.00 per child will be applied for every minute past closing time / 12:30 p.m. for half day students. Late pick-up fees are to be included in your next tuition payment.

Tuition: Weekly tuition is expected to be paid by Monday for the current week of service. Tuition received after Monday @6:00 p.m. will be subject to a late fee of \$35.00.

_____ **Returned check fee:** A fee of \$45.00 will be assessed for any returned checks.

_____ My child has allergies to _____ or takes _____ medication and I give Baldwin my permission to post such information on an allergy list in my child's classroom for informational purposes.

_____ I have read the Parent Handbook which is located on www.BaldwinELC.org website.

_____ If requesting a military discount, I understand that this contract will be null and void if I am unable to produce a valid active military ID.

School-Age Parents Only- Please read and initial.

_____ I understand that when Millersville Elementary School is closed for any reason, (which includes full day closure and early dismissal) children who attend Baldwin **before & after school** may attend Baldwin all day at no additional fee and that I am responsible for my normal weekly tuition. Children who attend **after school only** pay an additional \$15.00 per day plus their normal weekly tuition.

Signature of Parent: _____ Date: _____

Signature of Parent: _____ Date: _____

Signature of Director: _____ Date: _____

Baldwin Early Learning Center admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students to the school. We do not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, programs and the athletic and other school administered programs.